

## MINUTES OF THE MEETING OF THE BILTON IN AINSTY WITH BICKERTON PARISH COUNCIL HELD IN TOCKWITH SPORTS HALL ON MONDAY 20 MAY 2024

**Present:**

**Councillors:** Mrs J Hanson (Chairman), Mrs D Podlewska, Mr D Cross, Mrs L Chasney, Mrs J Farnworth.

**Mr C Cummings**

**One Local Resident attended**

<b>1.</b>	<p><b><u>Apologies for Absence</u></b> Mr A Murray,</p>	
<b>2.</b>	<p><b><u>Public Questions and Statements</u></b> No questions or statements had been received from members of the public.</p>	
<b>3.</b>	<p><b><u>Annual Reports</u></b> a) Chairman's The annual report from the Chairman had been circulated previously. There were no comments or questions from Cllrs present. All Cllrs present without abstention agreed to adopt the Annual Report as presented. b) Responsible Financial Officer. The Annual Report from the Responsible Financial Officer had been circulated previously. The Clerk/RFO explained his current work to convert to using an open source operating system on his own computers prior to recommending adoption by the PC on the PC's laptop. There were no comments or queries from Cllrs present. All Cllrs present without abstention agreed to adopt the Annual Report as presented. c) The County Cllr was not present and no report had been received.</p>	
<b>4.</b>	<p><b><u>Annual Elections</u></b></p>	
4.1	<p>a) Chairman After discussion, Cll Mrs J Hanson agreed to continue as Chairman, in the absence of any other candidate b) Vice Chairman. Cllr Mrs D Podlewska agreed to continue to act as Vice Chairman, in the absence of any other candidate. c) The members of the Finance Working Group was agreed be the Chair, Vice Chair, Clerk/RFO and Cllr Mrs J Farnworth if available.</p>	
4.2	<p><b><u>Chairman's Acceptance of Office</u></b> The elected Chairman agreed to sign the Official Form accepting the Office</p>	
	<p><b>The monthly meeting followed the Annual Meeting of the Parish Councillor</b></p>	
<b>5.</b>	<p><b><u>Minutes of the Meeting held on 15 April 2024</u></b> The minutes of the meeting held on 15 April 2024 were approved as a true record by all Cllrs present without abstention.</p>	

<b>6.</b>	<b><u>Highway Matters</u></b>	
6.1	Meeting with the Area 6 Maintenance Manager in Bickerton – Repairs to Footpath Surfaces In the absence of the Highway Officer due to vehicle breakdown, The Area 6 Maintenance Manager had attended a meeting with the Chair, Vice Chair and Clerk. The Maintenance Manager had lacked knowledge of the history of Bickerton maintenance items to be discussed and was dismissive of Cllrs complaints and concerns. The meeting was considered a waste of everyone’s time. The County Cllr Mr A Paraskos had been advised of the disappointing meeting and will attend any future meetings with Area 6 staff to ensure a positive outcome to the meetings.	
6.2	Replacement traffic mirror junction of Turnpike Lane/Main Street Bickerton Following an assessment of the benefit achieved by fitting the temporary mirror, Cllrs agreed that a permanent replacement should be purchased and used.	
<b>7.</b>	<b><u>Police Matters</u></b>	
7.1	PC Olesqui was unable to attend the meeting but had been in contact by email.	
<b>8.</b>	<b><u>Financial Matters</u></b>	
8.1	Funds received <ul style="list-style-type: none"> <li>● £1,372.01 HMRC VAT refund</li> <li>● £6,150.00 NY Council half year precept</li> </ul>	
8.2	Bank Balance at 31.03.24: <ul style="list-style-type: none"> <li>● Charity Account £8,372.85</li> </ul> There were no questions about the financial statistics circulated for April 2024.	
8.3	Invoices Received and to be paid <ul style="list-style-type: none"> <li>● CPRE £36.00 Annual Subscription</li> <li>● T &amp; I Landscapes £316.80 (£264.00 + £52.80 VAT) Highway verge Maintenance</li> <li>● Parish Council Websites £248.40 (£207.00 + £41.40 VAT)</li> </ul> All Cllrs present without abstention confirmed approval of the payments	
<b>9.</b>	<b><u>Planning and Related Matters</u></b>	
9.1	Planning applications received and to be determined <ul style="list-style-type: none"> <li>● Curlew Fields Farm, Bilton in Ainsty – construction of muck store</li> </ul> After discussion, Cllrs agreed to ask the Clerk to respond: <b>( A ) The Parish Council has No Objections</b>	
9.2	Planning decision notifications received <ul style="list-style-type: none"> <li>● None received</li> </ul>	
9.3	Planning Enforcement <ul style="list-style-type: none"> <li>● Illegal containers Elmfield Main Street Bickerton <b>No update available</b></li> <li>● Work to trees with TPOs Tom Cat Lane Bickerton <b>Ownership still not registered</b></li> </ul> The alleged owner of the plot has been present sporadically to carry out clearance works to the plot. The Enforcement Officer had fixed an enforcement Notice to the access gate to the plot advising that works to the trees with TPO’s was illegal and requesting the new owner of the plot to contact him. The notice had been removed by an unknown person.	

<b>10.</b>	<b><u>PC Administration</u></b>	
10.1	Damaged lock to defibrillator Heated Cabinet Bilton in Ainsty. In view of the high cost of replacing the heated cabinet, it was agreed that an investigation should be carried out to see if a replacement door only was available to purchase.	
10.2	Annual Audit 2023-2024 The internal Auditor had completed part of the work on the Annual Audit, but had requested supporting documentation. This had proved difficult to acquire following a change to the Parish Council's email address. In addition, the current Insured value of long term assets had been difficult to determine, but had now been estimated. These issues along with the difficulties experienced with the compilation of the on line editable Audit document had resulted in excess work for the Clerk/RFO.	
10.3	The Audit work was not yet completed and no Internal Auditor Report received. The work will be completed in the next week.	
10.4	Rebuilding of the Village Pillar on the B1224 following an RTA The Clerk has received enquiries from Contractors about the work, who have been contacted by the appointed loss adjustor. The PC's annual Insurance policy includes cover to pursue the Insurers of the car owner causing the damage, to recover the excess on the PC's policy.	
<b>10.</b>	<b><u>Councillors Business Items for the next Meeting</u></b> <ul style="list-style-type: none"> <li>● Replacement of the mirror at the junction of Main Street and Turnpike Lane Bickerton by a permanent fixed version</li> <li>● Damaged lock to Heated Cabinet for defibrillator – Bilton in Ainsty</li> <li>● Approval of Annual Audit Return</li> <li>● Address by a local resident on local footpaths and bridleways</li> </ul>	
<b>11.</b>	<b><u>Dates for Future monthly Meetings</u></b> 17 June 2024 Meetings to be held in Tockwith Sports Hall at 7.30pm	

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PARISH WEBSITE [www. Biltoninainstywithbickerton-pc.gov.uk](http://www.Biltoninainstywithbickerton-pc.gov.uk)